



# Phased School Reopening Health and Safety Plan Template

---

Each school entity must create a Health and Safety Plan which will serve as the local guidelines for all instructional and non- instructional school reopening activities. As with all emergency plans, the Health and Safety Plan developed for each school entity should be tailored to the unique needs of each school and should be created in consultation with local health agencies. Given the dynamic nature of the pandemic, each plan should incorporate enough flexibility to adapt to changing conditions. The templates provided in this toolkit can be used to document a school entity's Health and Safety Plan, with a focus on professional learning and communications, to ensure all stakeholders are fully informed and prepared for a local phased reopening of school facilities. A school entity's Health and Safety Plan must be approved by its governing body and posted on the school entity's publicly available website prior to the reopening of school. School entities should also consider whether the adoption of a new policy or the modification of an existing policy is necessary to effectively implement the Health and Safety Plan.

Each school entity should continue to monitor its Health and Safety Plan throughout the year and update as needed. All revisions should be reviewed and approved by the governing body prior to posting on the school entity's public website.

## Karns City Area School District's

### Phased School Reopening Health and Safety Plan Preamble

The Karns City Area School District's Phased Reopening Health and Safety Plan, as outlined by the Commonwealth of Pennsylvania and completed by our school district, represents our current thoughts and intended actions to reopen schools in the Fall of 2020.

It is our hope to operate as normal as possible at the start of the school year, which will be August 21 for teachers and **September 2** for students. However, we recognize that this may or may not be possible. This plan is a starting point. We have every intention of revisiting it as we learn more and receive additional guidance and recommendations.

Every week, the Superintendents of Butler County hold a conference call with the county commissioners, Butler Emergency Management, Higher Education Institutes, UPMC, and Butler Hospital. The information, insights, and guidance from those conference calls, along with the directors from the Commonwealth of Pennsylvania's Department of Health, Governor Wolf, and PDE will be used to help us continue to evolve our plans with the health and safety of our students, faculty, and staff in mind. We may determine that some of what we proposed is not feasible and will need to be modified. In addition, if another school district has developed and implemented a better strategy, we are open to learning and making adjustments as needed.

## Table of Contents

<b>Health and Safety Plan</b> .....	4
Type of Reopening .....	5
Pandemic Coordinator/Team .....	7
Key Strategies, Policies, and Procedures .....	8
Cleaning, Sanitizing, Disinfecting and Ventilation .....	9
Social Distancing and Other Safety Protocols .....	11
Monitoring Student and Staff Health .....	27
Other Considerations for Students and Staff .....	34
Health and Safety Plan Professional Development .....	42
Health and Safety Plan Communications .....	43
<b>Health and Safety Plan Summary</b> .....	43
Facilities Cleaning, Sanitizing, Disinfecting and Ventilation .....	43
Social Distancing and Other Safety Protocols .....	43
Monitoring Student and Staff Health .....	48
Other Considerations for Students and Staff .....	50
<b>PDE and DOH Recommendations for Schools Following Positive COVID Identification</b> .....	<b>52</b>
<b>Health and Safety Plan Governing Body Affirmation Statement</b> .....	54

## **Additional Documents and Information for Karns City Area School District**

- Appendix A COVID-19: Employee Daily Self-Health Check
- Appendix B COVID-19: Temperature Check Policy
- Appendix C COVID-19: Self-Health Check Signage
- Appendix D COVID-19: Cleaning Summary
- Appendix E COVID-19: Parent/Student Daily Self-Health Check
- Appendix F Athletics Health and Safety Plan

*This resource draws on a resource created by the Council of Chief State School Officers (CCSSO) that is based on official guidance from multiple sources to include: the Centers for Disease Control and Prevention, the White House, American Academy of Pediatrics, Learning Policy Institute, American Enterprise Institute, Rutgers Graduate School of Education, the World Health Organization, the Office of the Prime Minister of Norway as well as the departments of education/health and/or offices of the governor for Idaho, Montana, New York, Texas and Washington, DC.*

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by [Governor Wolf's Process to Reopen Pennsylvania](#). The administration has categorized reopening into three categories of community transmission per county: low risk, moderate risk, substantial risk. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- The Department of Health (DOH), in conjunction with the Pennsylvania Department of Education (PDE), has released guidelines regarding how schools should operate in each of the three abovementioned risk levels when positive COVID-19 cases are confirmed in schools (See the attached document titled, "PDE and DOH Recommendations for Schools Following Positive COVID Identification." *In addition, the District will consult Butler Health Systems and the DOH regarding the operation of schools.*

Based on your county's current designation (i.e., red, yellow, green) and the best interests of your local community, indicate which type of reopening your LEA has selected by checking the appropriate box in row three of the table below. Use the remainder of the template to document your LEA's plan to bring back students and staff, how you will communicate the type of reopening with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school operations and potential adjustments throughout the school year. *At the beginning of the school year, the District was in the green*  
Health and Safety Plan: Karns City Area School District

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. This means that your school entity should account for changing conditions in your local Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

## Type of Reopening

### Key Questions

- How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place? This question is answered throughout the plan.
- How did you engage stakeholders in the type of re-opening your school entity selected? A reopening committee, comprised of various district stakeholders, has been created to inform decisions surrounding the reopening of schools.
- How will you communicate your plan to your local community? Our plan will be posted on our website for any member of the public to view. We also anticipate that local media (*Butler Eagle* and Butler Radio Network) will provide coverage of our reopening plan.
- Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations? We intend to make a formal request to the Commonwealth of Pennsylvania for clarity on the Pennsylvania School Code (180 instructional days, 900 instructional hours for elementary, and 990 instructional hours for secondary). Specifically, we would like to know if school districts will have the local authority to make modifications to our school year as needed to ensure the health and safety of our community, or if school districts will only have the authority to work within the PA School Code.

### Based on your county's current designation and local community needs, which type of reopening has your school entity selected?

- Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).
- Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).
- Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening):

<b>August 21, 24, 25, 26, 27, 28, 31, Sept. 1</b>	Faculty/Staff Professional Development Days
<b>September 2, 2020</b>	<b>First Day of School (Learning Pathways – Traditional School Model and Online/Cyber School Model)</b>
<b>Week of August 10, 2020</b>	Bus stop information and students' schedules will be mailed.
<b>June 2020</b>	Virtual Extended School Year Begins
<b>July 1, 2020</b>	Special Education in-person evaluations and meetings resume.

## Pandemic Coordinator/Team

Each school entity is required to identify a pandemic coordinator and/or pandemic team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The pandemic coordinator and team will be responsible for facilitating the local planning process, monitoring implementation of your local Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. To ensure a comprehensive plan that reflects the considerations and needs of every stakeholder in the local education community, LEAs are encouraged to establish a pandemic team to support the pandemic coordinator. Inclusion of a diverse group of stakeholders is critical to the success of planning and implementation. LEAs are highly encouraged to make extra effort to engage representatives from every stakeholder group (i.e., administrators, teachers, support staff, students, families, community health official or other partners), with a special focus on ensuring that the voices of underrepresented and historically marginalized stakeholder groups are prioritized. In the table below, identify the individual who will serve as the pandemic coordinator and the stakeholder group they represent in the row marked "Pandemic Coordinator". For each additional pandemic team member, enter the individual's name, stakeholder group they represent, and the specific role they will play in planning and implementation of your local Health and Safety Plan by entering one of the following under "Pandemic Team Roles and Responsibilities":

- **Health and Safety Plan Development:** Individual will play a role in drafting the enclosed Health and Safety Plan;
- **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- **Both (Plan Development and Response Team):** Individual will play a role in drafting the plan and within-year decision making regarding response efforts in the event of confirmed positive case.

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)
Eric Ritzert	Administration/Superintendent	District Leadership
Mike Stimac	Administration/HS Principal	Pandemic Coordinator/Junior High Instruction & Learning/Communication
Brenda Knoll	Administration/HS Principal	Senior High Instruction and Learning/Communication
Shane Spack	Administration/Chicora Elem Principal	Elementary Instruction/Communication

Jeff Wagner	Administration/SC Elem Principal/Transportation Director	Elementary Instruction/Communication/Transportation
Jennifer Jamison	Administration/Special Education Director	K-12 Special Education Instruction
Evan McGarvey	Administration/Business Manager	Finances and Resources
Steve Andreassi	Administration/Maintenance Director	Facilities and Operations
Kelly Hilliard	Nurses	Health and Wellness
Erin Futscher	Faculty/Staff	Faculty/Staff Liaison
Joe Murphy	Security	Security, Health and Wellness
KCASD Parent	Josh Price	Parent and Board Liaison
County Rep.	Butler County	County Liaison

### Key Strategies, Policies, and Procedures

Once your LEA has determined the type of reopening that is best for your local community and established a pandemic coordinator and/or pandemic team, use the action plan templates on the following pages to create a thorough plan for each of the requirements outlined in the Pennsylvania Department of Education’s Preliminary Guidance for Phased Reopening of PreK-12 Schools.

For each domain of the Health and Safety Plan, draft a detailed summary describing the key strategies, policies, and procedures your LEA will employ to satisfy the requirements of the domain. The domain summary will serve as the public-facing description of the efforts your LEA will take to ensure health and safety of every stakeholder in your local education community. Thus, the summary should be focused on the key information that staff, students, and families will require to clearly understand your local plan for the phased reopening of schools. You can use the key questions to guide your domain summary.

For each requirement within each domain, document the following:

- **Reaction Steps under “Low Risk,” “Moderate Risk, and “Substantial Risk”:** Identify the specific adjustments the LEA or school will make to the requirement during the time period the county is designated as one of the abovementioned risk levels as outlined in the attached table titled “PDE and DOH Recommendations for Schools Following Positive COVID Identification.” In addition, the District will consult Butler Health Systems and the DOH regarding the operation of schools.



- **Lead Individual and Position:** List the person(s) responsible for ensuring the action steps are fully planned and the school system is prepared for effective implementation.
- **Materials, Resources, and/or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Professional Development (PD) Required:** In order to implement this requirement effectively, will staff, students, families, or other stakeholders require professional development?

In the following tables, an asterisk (\*) denotes a mandatory element of the plan. All other requirements are highly encouraged to the extent possible.

### Cleaning, Sanitizing, Disinfecting, and Ventilation

#### Key Questions

- How will you ensure the building is cleaned and ready to safely welcome staff and students? Answer in chart below.
- How will you procure adequate disinfection supplies meeting OSHA and [CDC requirements for COVID-19](#)? We will continue to work with our current providers to secure the disinfection supplies we need. At this time, we have not experienced problems obtaining supplies. However, if our suppliers are unable fulfill our requests, we will seek other options/vendors.
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety? Answer in chart below.
- What protocols will you put in place to clean and disinfect throughout an individual school day? Answer in chart below.
- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured? Answer in chart below.

Summary of Responses to Key Questions:

Requirements	At all Risk Levels if school is operational.	At all Risk Levels if school is operational.	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* <b>Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</b>	<p>All custodians will clean and disinfect frequently-touched surfaces and objects within the schools regularly. This will include water fountains (used only to refill water bottles), sinks, and door handles. Maintenance personnel will properly monitor the ventilation system to insure that the system is operating properly and to change filters as needed.</p> <p>Maintain inventory of all necessary cleaning and sanitizing materials.</p> <p>Increase installation of hand-sanitizing dispensers in all buildings.</p> <p>All students and staff will be encouraged to use individual water bottles from home or disposable plastic bottles.</p>	Same for all risk levels if school is operational	Steve Andreassi	<p>Inventory supplies and restock as needed.</p> <p>Review detailed cleaning procedures.</p>	Y
<b>Other cleaning, sanitizing, disinfecting, and ventilation practices</b>	We will develop a schedule so that all personnel are instructed on their areas of cleaning and the amount of time needed to address their areas of responsibility. Bus cleaning as per contractor schedule.	Same for all risk levels if school is operational	Steve Andreassi Contractor Cleaning Plans	Post duties and responsibilities and chare with custodial team.	Yes

## Social Distancing and Other Safety Protocols

### Key Questions

- How will classrooms/learning spaces be organized to mitigate spread? Answer in chart below.
- How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day? Answer in chart below.
- What policies and procedures will govern use of other communal spaces within the school building? Answer in chart below.
- How will you utilize outdoor space to help meet social distancing needs? We will utilize outdoor space whenever possible and as weather permits.
- What hygiene routines will be implemented throughout the school day? Answer in chart below.
- How will you adjust student transportation to meet social distancing requirements? Answer in chart below.
- What visitor and volunteer policies will you implement to mitigate spread? Answer in chart below.
- Will any of these social distancing and other safety protocols differ based on age and/or grade ranges? Yes.
- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured? Answer in chart below.

**Summary of Responses to Key Questions:** See above and in the table

Requirements	Moderate and Substantial Risk (with confirmed positive cases)	Low and Moderate Risk (with 1 or no confirmed cases)	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</p>	<p>See the attached table titled "PDE and DOH Recommendations for Schools Following Positive COVID Identification." – The District will operate school according to these guidelines. In addition, the District will consult Butler Health Systems and the DOH regarding the operation of schools.</p> <p>When appropriate, considerations for maintaining 6 feet of social distancing throughout instructional and non-instructional settings can be used. Under guidance of cleaning and sanitizing procedures, students and staff can resume class changes and the use of small group instructional practices. Scheduling changes must occur for any areas that exceed 250 occupants.</p> <p>Classroom configurations will be altered for maximal social distancing as feasible. Face-to-face seating will be limited.</p> <p>Masks must be worn at all times, unless situations meet PDE/DOH exemptions.</p>	<p><b>District K-12</b> Buildings will operate at full capacity. When appropriate, considerations for maintaining 6 feet of social distancing throughout instructional and non-instructional settings can be used. Under guidance of cleaning and sanitizing procedures, students and staff can resume class changes and the use of small group instructional practices. Scheduling changes must occur for any areas that exceed 250 occupants.</p> <p>Classroom configurations will be altered for maximal social distancing as feasible. Face-to-face seating will be limited.</p> <p>Masks must be worn at all times, unless situations meet PDE/DOH exemptions.</p> <p>Planned time for students to visit lockers.</p> <p><b>Elementary:</b> Administrators and teachers will review the schedule to ensure student groups are as static as possible by having the same group of children stay with the same staff. For example,</p>	<p>District Administration (building principals)</p>	<p>N/A</p>	<p>No</p>

	<p>Planned time for students to visit their lockers. Where needed, visual cues (floor taping) will be initiated—such as cafeteria lines.</p> <p><b>Elementary:</b> Administrators and teachers will review the schedule to ensure student groups are as static as possible by having the same group of children stay with the same staff. For example, specials teachers can travel to the students' classrooms.</p>	<p>specials teachers can travel to the students' classrooms.</p> <p><b>High School and Elementary Mask/Face Covering Continuation:</b> Masks must be worn at all times, unless situations meet PDE/DOH exemptions.</p>			
<p>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</p>	<p>See the attached table titled "PDE and DOH Recommendations for Schools Following Positive COVID Identification." – The District will operate school according to these guidelines. In addition, the District will consult Butler Health Systems and the DOH regarding the operation of schools.</p> <p><b>Secondary:</b> Utilize additional spaces in addition to the cafeteria. Mark appropriate seats and distance students in lunch lines. Directional markings will be utilized for one-way to limit face-to-face contact.</p>	<p><b>Secondary:</b> Utilize additional spaces in addition to the cafeteria. Mark appropriate seats and distance students in lunch lines. Directional markings will be utilized for one-way to limit face-to-face contact.</p> <p>Handwashing will be encouraged before and after lunch.</p> <p><b>Elementary:</b> Cafeterias will be utilized for groupings of less than 250. Cafeteria procedures and seating will be established to promote social distancing. Schedules will be developed to create small groups and to minimize cross-grouping. Breakfast will be served in the</p>	<p>Administration (building principals and Steve Andreassi)</p> <p>Metz Food Service</p>	<p>Signage and directional marking</p>	<p>No</p>

	<p>Handwashing will be encouraged before and after lunch.</p> <p><b>Elementary:</b> Cafeterias will be utilized for groupings of less than 250. Cafeteria procedures and seating will be established to promote social distancing. Schedules will be developed to create small groups and to minimize cross-grouping. Breakfast will be served in the classrooms. Handwashing will occur before and after lunch. It may be necessary for students to eat in their classrooms.</p> <p><b>High School and Elementary:</b> Cafeterias will have 6 feet markings and traffic flow signs. Procedures for cleaning and sanitizing the cafeteria and/or classrooms will be established. <b>Student seating will be staggered to reduce face-to-face configurations.</b></p> <p>6 feet of separation will be maintained where feasible.</p> <p>The Director of Food Services will assess the facilities to identify current capacity for volume of student meal operations.</p>	<p>classrooms. Handwashing will occur before and after lunch.</p> <p><b>High School and Elementary:</b> Cafeterias will have 6 feet markings and traffic flow signs. Procedures for cleaning and sanitizing the cafeteria and/or classrooms will be established. <b>Student seating will be staggered to reduce face-to-face configurations.</b></p> <p>6 feet of separation will be maintained where feasible.</p> <p>The Director of Food Services will assess the facilities to identify current capacity for volume of student meal operations.</p> <p>Scheduled cleaning of the cafeteria tables will be initiated.</p> <p>All self-serve stations will now be individual servings that are pre-wrapped.</p> <p>Sneeze guard will be in place throughout the café.</p> <p>Students can verbally provide their pin numbers rather than typing them on the pin pad.</p>			
--	---	--	--	--	--

	<p>Scheduled cleaning of the cafeteria tables will be initiated.</p> <p>All self-serve stations will now be individual servings that are pre-wrapped.</p> <p>Sneeze guard will be in place throughout the café.</p> <p>Students can verbally provide their pin numbers rather than typing them on the pin pad.</p>				
<p><b>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</b></p>	<p>See the attached table titled "PDE and DOH Recommendations for Schools Following Positive COVID Identification." – The District will operate school according to these guidelines. In addition, the District will consult Butler Health Systems and the DOH regarding the operation of schools.</p> <p><b>Secondary:</b> Hand washing encouraged throughout the day. Hand sanitizer available as students enter/exit individual classrooms and buildings.</p> <p><b>Elementary:</b> Develop hand-washing schedules for all students and staff throughout the instructional day. Handwashing time will be built</p>	<p><b>Secondary:</b> Hand washing encouraged throughout the day. Hand sanitizer available as students enter/exit individual classrooms and buildings.</p> <p><b>Elementary:</b> Develop hand-washing schedules for all students and staff throughout the instructional day. Handwashing time will be built into the master schedule. Handwashing or sanitizing will take place as students enter and leave classrooms. Handwashing must occur before breakfast, lunch, and snacks. Handwashing will also need to occur if a student coughs or sneezes into their hand(s). More frequent handwashing will be scheduled for students in grades K-2.</p>	Administration (building principals)	<p>Hand sanitizer stations.</p> <p>Soap for soap dispensers.</p> <p>If there are no sinks in classrooms, elementary teachers will schedule bathroom breaks to allow for regular hand-washing.</p> <p>6-foot social-distancing signs will be posted in hallways and bathrooms.</p> <p>Signage regarding proper hand-washing etiquette will be displayed.</p>	Yes

into the master schedule. Handwashing or sanitizing will take place as students enter and leave classrooms. Handwashing must occur before breakfast, lunch, and snacks. Handwashing will also need to occur if a student coughs or sneezes into their hand(s). More frequent handwashing will be scheduled for students in grades K-2. Additionally, instruction will need to be provided to students on handwashing, respiratory hygiene, and cough etiquette. Handwashing procedures will be reviewed each morning. The administration and nurses will determine high-risk factors that would require proper handwashing procedures. Where feasible, hand-sanitizer stations will be set up throughout the buildings and in each classroom. Hand sanitizer will be available for use as needed, and it will be accessible as students enter the buildings. Signage will be posted throughout the schools regarding proper hand-washing etiquette.

**All Buildings:** Classrooms and common areas will be ventilated with additional circulation of outdoor air when

Additionally, instruction will need to be provided to students on handwashing, respiratory hygiene, and cough etiquette. Handwashing procedures will be reviewed each morning. The administration and nurses will determine high-risk factors that would require proper handwashing procedures. Where feasible, hand-sanitizer stations will be set up throughout the buildings and in each classroom. Hand sanitizer will be available for use as needed, and it will be accessible as students enter the buildings. Signage will be posted throughout the schools regarding proper hand-washing etiquette.

**All Buildings:** Classrooms and common areas will be ventilated with additional circulation of outdoor air when possible, using windows, doors, and/or fans.



	possible, using windows, doors, and/or fans.				
--	---	--	--	--	--

<p><b>Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</b></p>	<p>Signs will be posted in entry points and high traffic areas that provide messages including:</p> <ul style="list-style-type: none"> <li>• Respiratory etiquette</li> <li>• Wearing masks</li> <li>• Social distancing guidelines</li> <li>• Hand washing best practices</li> </ul> <p>Additionally, arrows, signs, social distancing specific markers will be used to assist pedestrian traffic flow within buildings, especially in high-traffic areas, such as hallways. Signs will be posted in building offices providing information pertaining to COVID19, including symptoms and appropriate responses if an individual suspects potential exposure.</p> <p>Elementary and Secondary -- Use of CDC provided signage posted in restrooms, classrooms, locker rooms, hallways, cafeteria, and offices at age appropriate height. Use marking to show proper distancing on floors. Signage will include: 1. Stop the spread of germs. 2. Safe handwashing. 3. Stay Safe On and Off the Field. 4. Specific signage on entrances (ie. Stay home when you are sick; Wear a mask) to clearly state if they are not feeling well they should not enter. Map of signage locations will be created for each building.</p>	<p>Same at all risk levels</p>	<p>Administration (Building Principals)</p>	<p>Purchase of signs/social distancing markers</p>	<p>yes</p>
--	---	--------------------------------	---	--	------------

<p><b>* Identifying and restricting non-essential visitors and volunteers</b></p>	<p>See the attached table titled "PDE and DOH Recommendations for Schools Following Positive COVID Identification." – The District will operate school according to these guidelines. In addition, the District will consult Butler Health Systems and the DOH regarding the operation of schools.</p> <p>Only essential personnel will be allowed to enter the buildings. This includes community agency staff.</p> <p>Visitors will not be permitted in school buildings without prior consent of the (building or district) administration.</p> <p>Meetings will be scheduled through phone or video conferencing, unless extenuating circumstances exist.</p> <p>Any visitors entering the building will still be required to enter through secure building entryways.</p> <p>Visitors permitted to enter the building will only be able to access designated office meeting rooms, and not permitted to enter other areas of the building.</p> <p>Volunteers will not be able to work in the building.</p> <p>Where possible, parents of young children should remain in vehicles</p>	<p>Visitors will not be permitted in the building without a reason to enter. Visitors will wear masks.</p> <p>All building principals will coordinate visitors and follow the district's guidelines.</p> <p>Where possible, parents of young children should remain in vehicles outside of the building, where their students will be brought to them.</p> <p>Meetings will be scheduled through phone or video conferencing, unless extenuating circumstances exist.</p> <p>Visitors permitted to enter the building will only be able to access designated office meeting rooms, and not permitted to enter other areas of the building.</p> <p>Limited volunteers will be permitted in the building under the direction of the building principal.</p>	<p>Head of Security (Joe Murphy), Administration, Security, Secretaries</p>	<p>Post signs indicating visitor procedures in entry ways/post information on the district website</p>	<p>No</p>
---	--	---	---	--	-----------

	outside of the building, where their students will be brought to them.				
<b>* Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports</b>	<p>See the attached table titled "PDE and DOH Recommendations for Schools Following Positive COVID Identification." – The District will operate school according to these guidelines. In addition, the District will consult Butler Health Systems and the DOH regarding the operation of schools.</p> <p>Recess can occur while maintaining proper social distancing when possible.</p> <p>Physical education classes will take place outdoors when feasible. All activities will maintain appropriate social distancing guidelines.</p> <p>Adjustments to curriculum may be needed, if necessary, to eliminate student contact and limit the use of shared equipment. Equipment will be sanitized after student use. Students will sanitize hands before and after class. There will be no use of student locker rooms.</p>	<p>Locker room use will be limited.</p> <p>Recess can occur while maintaining proper social distancing when possible.</p> <p>Physical education is encouraged to hold class outdoors when possible. Activities in the gym will maintain social distancing when possible, and may require curricular adjustment to limit student contact and sharing of equipment. Equipment will be sanitized after student use. Students will sanitize hands before and after class.</p>	Building Principals and PE Teachers	PE teachers may need more/different equipment; hand sanitizer and handwashing time will be made available.	Yes

<p><b>Limiting the sharing of materials among students</b></p>	<p>See the attached table titled "PDE and DOH Recommendations for Schools Following Positive COVID Identification." – The District will operate school according to these guidelines. In addition, the District will consult Butler Health Systems and the DOH regarding the operation of schools.</p> <p><b>Secondary:</b> To the fullest extent possible, class assignments and projects will be managed through the digital environment, via a 1:1 Chromebook ratio.</p> <p>Additional texts and materials may be assigned to individual students to satisfy course requirements, but if returned, these items will be sanitized according to CDC guidelines.</p> <p>Courses that require sharing of materials/items, such as secondary labs, physical education, art, family and consumer science, tech ed., etc. will limit the materials to individual use and sanitize items following individual use.</p> <p><b>Elementary:</b> Limit sharing when possible, for materials that will need to be shared. Cleaning procedures for quarantine will be put in place. (iPads, utensils, books, classroom libraries, manipulatives, smartboard, science kits, toys, etc.).</p>	<p><b>Secondary:</b> To the fullest extent possible, class assignments and projects will be managed through the digital environment, via a 1:1 Chromebook ratio.</p> <p>Additional texts and materials may be assigned to individual students to satisfy course requirements, but if returned, these items will be sanitized according to CDC guidelines.</p> <p>Courses that require sharing of materials/items, such as secondary labs, physical education, art, family and consumer science, tech ed., etc. will limit the materials to individual use and sanitize items following individual use.</p> <p><b>Elementary:</b> Limit sharing when possible, for materials that will need to be shared. Cleaning procedures for quarantine will be put in place. (iPads, utensils, books, classroom libraries, manipulatives, smartboard, science kits, toys, etc.).</p> <p>Toys – bins for played-with toys will be made available. Once toys are used, they will go in the bins. Toys that do not prevent social distancing and the transfer of germs cannot be used. If toys are placed in the bin, the teacher will need to clean them.</p>	<p>Building Principals and teachers</p>	<p>Sanitizing wipes, disinfectant spray, sanitary fogging device, 1:1 computers K-12</p>	<p>Yes</p>
--	--	--	---	--	------------

	<p>Toys – bins for played-with toys will be made available. Once toys are used, they will go in the bins. Toys that do not prevent social distancing and the transfer of germs cannot be used. If toys are placed in the bin, the teacher will need to clean them.</p> <p>Keep each student's belongings separated from others' and in individually-labeled containers, cubbies, and lockers, where feasible.</p> <p>Administrators will schedule for staggered times where feasible: entering and departing the building, visiting lockers, lunch schedules (elementary and high school)</p>	<p>Keep each student's belongings separated from others' and in individually-labeled containers, cubbies, and lockers, where feasible.</p> <p>Administrators will schedule for staggered times where feasible: entering and departing the building, visiting lockers, lunch schedules (elementary and high school)</p>			
<p><b>Staggering the use of communal spaces and hallways</b></p>	<p>See the attached table titled "PDE and DOH Recommendations for Schools Following Positive COVID Identification." – The District will operate school according to these guidelines. In addition, the District will consult Butler Health Systems and the DOH regarding the operation of schools.</p> <p>Administrators will schedule for staggered times where feasible: entering and departing the building, visiting lockers, lunch schedules (elementary and high school)</p>	<p>Administrators will schedule for staggered times where feasible: entering and departing the building, visiting lockers, lunch schedules (elementary and high school)</p>	<p>Building principals</p>	<p>Traffic-flow patterns developed in the hallways. If needed, the high school will stagger bell schedules and release students from class by grade.</p>	<p>No</p>

<p><b>Adjusting transportation schedules and practices to create social distance between students</b></p>	<p>See the attached table titled "PDE and DOH Recommendations for Schools Following Positive COVID Identification." – The District will operate school according to these guidelines. In addition, the District will consult Butler Health Systems and the DOH regarding the operation of schools.</p> <p>Buses can operate with a maximum of two students per seat. Drivers and students must wear masks at all times while riding together. Drivers may choose to wear masks at all times when students are present, unless specifically prohibited by the bus company/school policy. Siblings will be required to sit together when feasible.</p> <p>Work with Shriver Transportation Inc. to monitor bus drivers' health.</p> <p>High-touch surfaces, such as seats, will be disinfected at least daily.</p> <p>Parents have the option of dropping off and picking up their students.</p> <p>Drivers will report to the building principal if they believe a student is ill.</p> <p>Seating charts will be developed and kept up-to-date.</p>	<p>Buses can operate with a maximum of two students per seat. Drivers and students must wear masks at all times while riding together. Drivers may choose to wear masks at all times when students are present, unless specifically prohibited by the bus company/school policy. Siblings will be required to sit together when feasible.</p> <p>Work with Shriver Transportation Inc. to monitor bus drivers' health.</p> <p>High-touch surfaces, such as seats, will be disinfected at least daily.</p> <p>Parents have the option of dropping off and picking up their students.</p> <p>Process for a bus driver if they suspect a student is not feeling well.</p> <p>Seating charts will be developed and kept up-to-date.</p> <p>Drivers will report to the building principal if they believe a student is ill.</p>	<p>Transportation Department – Jeff Wagner, Mike Stimac, and Shriver Transportation Inc.</p>	<p>TBD</p>	<p>No</p>
---	--	--	--	------------	-----------

<p><b>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</b></p>	<p>See the attached table titled "PDE and DOH Recommendations for Schools Following Positive COVID Identification." – The District will operate school according to these guidelines. In addition, the District will consult Butler Health Systems and the DOH regarding the operation of schools.</p> <p>Classrooms will maintain social distancing and desks will be spaced to enhance social distancing.</p> <p>Large group classes will be relocated to areas where social distancing is viable or rescheduled.</p> <p><b>Secondary:</b> When feasible, student desks will be cleaned between classes.</p> <p>Assemblies will be limited.</p> <p><b>Elementary:</b> Limit student travel to classes throughout the day. When necessary, special education teachers will travel to specific classrooms for instructional purposes instead of having student come to them when feasible.</p> <p>Small group pull-out from different classes will only occur when absolutely necessary. Special area instruction will take place in classrooms or in the special area</p>	<p><b>Secondary:</b> When feasible, student desks will be cleaned between classes.</p> <p>Assemblies will be limited.</p> <p><b>Elementary:</b> Limit student travel to classes throughout the day. When necessary, special education teachers will travel to specific classrooms for instructional purposes instead of having student come to them when feasible.</p> <p>Small group pull-out from different classes will only occur when absolutely necessary. Special area instruction will take place in classrooms or in the special area room, depending on the activity. If students move to the teacher (instead of the teacher moving to the student), student desks will be cleaned between classes, when feasible.</p>	<p>Building Principals</p>	<p>TBD</p>	<p>Yes</p>
---	--	---	----------------------------	------------	------------



	room, depending on the activity. If students move to the teacher (instead of the teacher moving to the student), student desks will be cleaned between classes, when feasible.				
<b>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</b>	All COVID-19 communication will be available on the district website. Preschools and Daycares may reference the website details at any time. Parents of students that may have been that may have been in contact with another person testing positive will be contacted and encouraged to tell their childcare facility.	All COVID-19 communication will be available on the district website. Preschools and Daycares may reference the website details at any time. Parents of students that may have been that may have been in contact with another person testing positive will be contacted and encouraged to tell their childcare facility.	Elementary Principals, Kelly Terwilleger and Foster Crawford	None	No

<p><b>Other social distancing and safety practices</b></p>	<p>See the attached table titled "PDE and DOH Recommendations for Schools Following Positive COVID Identification." – The District will operate school according to these guidelines. In addition, the District will consult Butler Health Systems and the DOH regarding the operation of schools.</p> <p>Cancellation of all field trips.</p> <p>Virtual alternatives and limiting of social activities, such as Open House, concerts, orientation, book fairs, parties.</p> <p><b>Secondary:</b> 1:1 technology will afford students and teachers opportunities to reduce contact with paper-based supplies, when feasible. Handwashing will be encouraged throughout the day, and hand sanitizer will be available as students enter/exit individual classrooms and buildings.</p> <p><b>Elementary:</b> Parent pick-up is a process that is already in place for transportation purposes.</p> <p>Elementary administration and teachers will promote healthy hygiene practices.</p> <p><b>All Buildings:</b> Intensified cleaning, disinfection, and ventilation will occur.</p>	<p><b>Secondary:</b> 1:1 technology will afford students and teachers opportunities to reduce contact with paper-based supplies, when feasible. Handwashing will be encouraged throughout the day, and hand sanitizer will be available as students enter/exit individual classrooms and buildings.</p> <p><b>Elementary:</b> Parent pick-up is a process that is already in place for transportation purposes.</p> <p>Elementary administration and teachers will promote healthy hygiene practices.</p> <p><b>All Buildings:</b> Intensified cleaning, disinfection, and ventilation will occur.</p> <p>Social distancing will be promoted.</p> <p>Field trips will be approved on an individual basis.</p> <p>Virtual alternatives and limiting of social activities such as Open House, concerts, orientation, book fairs, parties.</p>	<p>Building Principals</p>	<p>TBD</p>	<p>TBD</p>
--	--	---	----------------------------	------------	------------

Social distancing will be promoted.				
-------------------------------------	--	--	--	--

## Monitoring Student and Staff Health

### Key Questions

- **How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?** All district employees will commit to completing a daily self-health check (Appendix A) prior to reporting to work. If an employee is exhibiting COVID-19 symptoms as defined by the CDC, they should not report to work. *If an employee has been to a state considered a COVID-19 "hotbed" state, travelled on a commercial flight in the past 14 days, or travelled internationally within the past 14 days, it is recommended that they not report to work if they have COVID-19 symptoms (revised August 3, 2020).*

Symptoms screening will be done by all parents/guardians at home each morning before the school day. Children with COVID-19 symptoms will not be sent on a bus or brought to school.

Student temperatures will be taken *when they visit the nurse's office as a result of feeling ill.*

Visitors, though limited to entry, will review self-monitoring guidelines, which will be posted on district building entryways.

- **Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?** Answer is provided above.
- **What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19?** The building School Nurse will make determinations regarding all issues of quarantine and isolation requirements. Designated quarantine spaces in the nurses' suites have been identified.
- **Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?** The building nurse, as addressed above.

- **What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? How will you accommodate staff who are unable to uncomfortable to return?** Specific conditions to return to school will be shared with staff, students, and families. Staff who are unable to return are able to use approved leaves **if their situation meets federal criteria.**
- Employees who have tested positive for COVID-19 are strongly encouraged to self-report their diagnosis to their building administrator. They may return to work once they are medically cleared by their physician. A variety of leave options are available to employees. Employees are encouraged to contact the Karns City Business office to discuss their leave options.
- **How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?** All students will have the option to return to school at the beginning of the 2020-2021 school year as long as they do not have a fever or show other symptoms of COVID-19. If they do have a fever or any other symptoms, the students should consult with their doctor before returning to school. The student may return to school with a written note from his/her doctor.

If students are unable or are uncomfortable returning to school, an online option will be made available to students at the beginning of the 2020-2021 school year. For those who return to the traditional school option, they will experience school as they have in the past, with in-person instruction; however, COVID-related guidelines will be followed.

- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan? ***\*\*This is our plan, unless we receive a different directive from the Commonwealth of Pennsylvania that will require us to handle notification processes differently.\*\****
- The District will comply with all Department of Health Guidelines regarding notification and contact tracing of all infectious diseases. If a staff member or student is tested as positive for COVID-19, the district will be officially notified by the Department of Health, who will initiate contact-tracing procedures. Upon official notification of the Department of Health, the district will alert the school community, adhering to strict confidentiality guidelines.
- **Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?** District school nurses will train all employees on monitoring themselves and students for symptoms during August in-service days. This will

be done in groups. All employees will be trained on COVID-19 symptoms and preventative measures to take to minimize risk to the school community. Training will be conducted during in-service days prior to the start of school year 2020-2021.

**Summary of Responses to Key Questions:**

Requirements	Moderate and Substantial Risk (with confirmed positive cases)	Low and Moderate Risk (with 1 or no confirmed cases)	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)

	<p>See the attached table titled "PDE and DOH Recommendations for Schools Following Positive COVID Identification." – The District will operate school according to these guidelines. In addition, the District will consult Butler Health Systems and the DOH regarding the operation of schools.</p> <p>Parents will be asked to conduct symptom screening at home prior to sending their children to school each day. If a child is sick, they should stay at home.</p> <p>All district employees will commit to completing a daily self-health check prior to coming to and entering a school building. If an employee answers yes to any of the questions on the daily self-health check, they should not report to work.</p> <p><i>View the self-health check form – Appendix A</i></p> <p>Employees with a temperature above the designated threshold will be sent home and will not be able to return to work until cleared by their doctor.</p> <p><i>View the Temp Check Policy – Appendix B</i></p>	<p>Staff will self-monitor their temperatures and their history using the self-health check.</p> <p>Symptom screening of students will be completed by parents/guardians each morning before the school day. Children with symptoms should not be sent on a bus or brought to school.</p> <p>Student and employee temperatures will be taken when potential symptoms arise.</p> <p>Reiterate to staff and families that they should not come to school sick and that they should refer to the District's Daily Self-Health Check.</p>	<p>Building Nurses; Building Principals; Superintendent</p>	<p>Non-contact thermometers</p> <p>Employee resources to complete temperature checks</p> <p>Tracking system for temperature tracking</p> <p>Daily self-health check form</p>	<p>Yes</p> <p>Training for individuals assigned to complete temp checks if in Yellow Phase</p>
--	--	---	---	--	--

Requirements	Moderate and Substantial Risk (with confirmed positive cases)	Low and Moderate Risk (with 1 or no confirmed cases)	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	Reiterate to staff and families that they should not come to school sick and that they should refer to the District's Daily Self-Health Check.				

<p><b>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</b></p>	<p>See the attached table titled "PDE and DOH Recommendations for Schools Following Positive COVID Identification." – The District will operate school according to these guidelines. In addition, the District will consult Butler Health Systems and the DOH regarding the operation of schools.</p> <p>If an employee or student has been exposed to an individual who has tested positive for COVID-19 and has been identified as a close contact by the DOH through contact tracing, it is recommended or mandated by the DOH that they stay home and monitor symptoms until 14 days from last exposure or until cleared by a physician.</p> <p>If an employee or student exhibits symptoms of COVID-19 during the school/work day, they will be quarantined in section designated by the nurse. Parents will be asked to come to the school to pick up their students. Employees will be asked to go home.</p> <p>School nurses will review the history of exposure with students/family or staff.</p> <p>Nurses will wear appropriate Personal Protective Equipment (PPE) when screening.</p>	<p>Same responses at all risk levels if school is in operation.</p>	<p>Building Principals and Building Nurses</p>	<p>None</p>	<p>No</p>
---	--	---	--	-------------	-----------



Requirements	Moderate and Substantial Risk (with confirmed positive cases)	Low and Moderate Risk (with 1 or no confirmed cases)	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	Temperatures will be taken on individual who present with symptoms.				
* Returning isolated or quarantined staff, students, or visitors to school	<p>See the attached table titled "PDE and DOH Recommendations for Schools Following Positive COVID Identification." – The District will operate school according to these guidelines. In addition, the District will consult Butler Health Systems and the DOH regarding the operation of schools.</p> <p>Employees/students who have tested positive for COVID-19 are strongly encouraged to self-report their diagnosis to their building principal. They may return to work once they are cleared by their physician. A doctor's release is required prior to returning to work.</p>	Same at all risk levels if school is operational.	Building Principals and Building Nurses	None	No

Requirements	Moderate and Substantial Risk (with confirmed positive cases)	Low and Moderate Risk (with 1 or no confirmed cases)	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<b>Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols</b>	<p>Administration, in collaboration with the technology personnel, will disseminate announcements of closure and within-school-year changes in safety protocols.</p> <p>The district will continually refine plans to notify parents and the community of school closures or changes in the safety protocols. Blackboard Connect, the district's website webpage, and public announcements will be utilized to share the information.</p> <p>Department of Health will be notified.</p> <p>Work with administration and staff for tracking explore to an exposed individual.</p>	Same at all risk levels if school is operational.	District Administration, Kelly Terwilliger, Foster Crawford	None	No
<b>Other monitoring and screening practices</b>	Signage will be displayed at all building entrances, asking visitors to complete a self-health check prior to entering school buildings.	Same at all risk levels if school is operational.	Building Principals, Secretaries	None	No

### Other Considerations for Students and Staff

#### Key Questions

- **What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?**  
 Everyone within the school setting must wear a mask or approved face covering, unless a specific health issue precludes one from wearing a mask, at all times.

Masks can only be removed for the following reasons:

- Eating or drinking when spaced at least 6 feet apart; or
  - When wearing a face covering creates an unsafe condition in which to operate equipment or execute a task; or
  - At least 6 feet apart during "face-covering breaks" to last no longer than 10 minutes.
- Facemasks will be provided to faculty, staff, and students.
  - **What special protocols will you implement to protect students and staff at higher risk for severe illness?** Students will have the option to learn from home in a cyber environment if returning to school puts their health at risk. They can choose this option at any time before or during the school year.

We will provide personal protective equipment to all faculty and staff members who need it. In addition, the Karns City Area District Board will review district policies regarding long-term absences and consider providing additional options for faculty and staff, should they require extended periods of absence due to COVID-19. The goal is to be able to provide options for faculty and staff members who are at higher risk for illness or have an immediate family member who is at higher risk of illness.

- **How will you ensure enough substitute teachers are prepared in the event of staff illness?** All substitutes will be provided with the district's plan. Building principals and nurses will discuss symptoms with substitutes so that they know what to look for during the school day. They will receive information on whom to contact if they suspect a student has COVID-19 symptoms.
- **How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?** Students learning at home will have access to district teachers and guidance counselors throughout the day for assistance regarding academics and social emotional well-being.

Summary of Responses to Key Questions:

Requirements	Moderate and Substantial Risk (with confirmed positive cases)	Low and Moderate Risk (with 1 or no confirmed cases)	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p><b>* Protecting students and staff at higher risk for severe illness</b></p>	<p>See the attached table titled "PDE and DOH Recommendations for Schools Following Positive COVID Identification." – The District will operate school according to these guidelines. In addition, the District will consult Butler Health Systems and the DOH regarding the operation of schools.</p> <p>Students and their parents can select the learning pathway that best meets their needs: in-person, traditional learning, adhering to CDC guidelines, or an online educational delivery.</p> <p>If high-risk students are in the building, an Individual Health Care Plan will be developed and the team will establish a "safe" location for nurse intervention.</p> <p>Staff can use their contractual sick days or other forms of appropriate leave.</p>	<p>Students and their parents can select the learning pathway that best meets their needs: in-person, traditional learning, adhering to CDC guidelines, or an online educational delivery.</p> <p>Staff can use their contractual sick days or other forms of appropriate leave.</p> <p>Staff will self-monitor every day.</p> <p>Students at high risk and those exhibiting symptoms will have their temperatures taken.</p>	<p>District Administration</p>	<p>Materials and resources to implement traditional and online learning platforms.</p>	<p>Yes</p>

Requirements	Moderate and Substantial Risk (with confirmed positive cases)	Low and Moderate Risk (with 1 or no confirmed cases)	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p><b>* Use of face coverings (masks or face shields) by all staff</b></p>	<p>See the attached table titled "PDE and DOH Recommendations for Schools Following Positive COVID Identification." -- The District will operate school according to these guidelines. In addition, the District will consult Butler Health Systems and the DOH regarding the operation of schools.</p> <p>Masks must be worn at all times, unless a specific health issue precludes one from wearing a mask.</p> <p>Masks can only be removed for the following reasons:</p> <ul style="list-style-type: none"> <li>• Eating or drinking when spaced at least 6 feet apart; or</li> <li>• When wearing a face covering creates an unsafe condition in which to operate equipment or execute a task; or</li> <li>• At least 6 feet apart during "face-covering breaks" to last no longer than 10 minutes.</li> </ul>	<p>Masks must be worn at all times, unless a specific health issue precludes one from wearing a mask.</p> <p>Masks can only be removed for the following reasons:</p> <ul style="list-style-type: none"> <li>• Eating or drinking when spaced at least 6 feet apart; or</li> <li>• When wearing a face covering creates an unsafe condition in which to operate equipment or execute a task; or</li> <li>• At least 6 feet apart during "face-covering breaks" to last no longer than 10 minutes.</li> </ul>	<p>District Administration (Building principals and Superintendent) Nurses</p>	<p>Disposable masks for health/custodial personnel; masks for faculty if requested</p>	<p>No</p>

Requirements	Moderate and Substantial Risk (with confirmed positive cases)	Low and Moderate Risk (with 1 or no confirmed cases)	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p><b>* Use of face coverings (masks or face shields) by older students (as appropriate)</b></p>	<p>See the attached table titled "PDE and DOH Recommendations for Schools Following Positive COVID Identification." – The District will operate school according to these guidelines. In addition, the District will consult Butler Health Systems and the DOH regarding the operation of schools.</p> <p>Masks must be worn at all times, unless a specific health issue precludes one from wearing a mask.</p> <p>Masks can only be removed for the following reasons:</p> <ul style="list-style-type: none"> <li>• Eating or drinking when spaced at least 6 feet apart; or</li> <li>• When wearing a face covering creates an unsafe condition in which to operate equipment or execute a task; or</li> <li>• At least 6 feet apart during "face-covering breaks" to last no longer than 10 minutes.</li> </ul>	<p>Masks can only be removed for the following reasons:</p> <ul style="list-style-type: none"> <li>• Eating or drinking when spaced at least 6 feet apart; or</li> <li>• When wearing a face covering creates an unsafe condition in which to operate equipment or execute a task; or</li> <li>• At least 6 feet apart during "face-covering breaks" to last no longer than 10 minutes.</li> </ul>	<p>District Administration (Principals and Superintendent) Nurses</p>	<p>Disposable masks for health/custodial personnel; masks for faculty if requested</p>	<p>No</p>

Requirements	Moderate and Substantial Risk (with confirmed positive cases)	Low and Moderate Risk (with 1 or no confirmed cases)	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p><b>Unique safety protocols for students with complex needs or other vulnerable individuals</b></p>	<p>See the attached table titled "PDE and DOH Recommendations for Schools Following Positive COVID Identification." – The District will operate school according to these guidelines. In addition, the District will consult Butler Health Systems and the DOH regarding the operation of schools.</p> <p>Voluntary leave of absence options will be made available to employees. Each building will determine an isolation space for anyone displaying symptoms of COVID-19. School teams will work with parents and other members of IEP/504 teams to determine if alternate programming needs to be created. The LEA will follow regular protocols for safety contracts, referrals to PA Childline, and referrals to county CYS agencies.</p>	<p>Each building will determine an isolation space for anyone displaying symptoms of COVID-19. School teams will work with parents and other members of IEP/504 teams to determine if alternate programming needs to be created. The LEA will follow regular protocols for safety contracts, referrals to PA Childline, and referrals to county CYS agencies.</p>	<p>Building Principals</p>	<p>TBD based on team decisions.</p>	<p>No</p>

Requirements	Moderate and Substantial Risk (with confirmed positive cases)	Low and Moderate Risk (with 1 or no confirmed cases)	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<b>Strategic deployment of staff</b>	<p>See the attached table titled "PDE and DOH Recommendations for Schools Following Positive COVID Identification." – The District will operate school according to these guidelines. In addition, the District will consult Butler Health Systems and the DOH regarding the operation of schools.</p> <p>Teachers are teaching students in-person and online through synchronous and asynchronous instructional models. Teachers have been provided additional periods in their day to plan and prepare.</p> <p>Paraprofessionals and other support staff will meet most student needs in an inclusive setting. Strategically taking students from similar teams/homerooms in the same pull-out setting if that service is needed.</p>	<p>Teachers are teaching students in-person and online through synchronous and asynchronous instructional models. Teachers have been provided additional periods in their day to plan and prepare.</p> <p>Paraprofessionals and other support staff will meet most student needs in an inclusive setting. Strategically taking students from similar teams/homerooms in the same pull-out setting if that service is needed.</p>	District Administration and Building Principals	TBD	No



Requirements	Moderate and Substantial Risk (with confirmed positive cases)	Low and Moderate Risk (with 1 or no confirmed cases)	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<b>Substitute Teachers</b>	<p>See the attached table titled "PDE and DOH Recommendations for Schools Following Positive COVID Identification." – The District will operate school according to these guidelines. In addition, the District will consult Butler Health Systems and the DOH regarding the operation of schools.</p> <p>All substitute teachers will receive copies of the district's COVID-19 guidelines.</p> <p>Using consistent substitutes will be a focus so as to limit the number of people in the buildings.</p>	<p>Same at all risk levels if school is in operation.</p>	<p>Building Principals</p>	<p>COVID-19 Symptoms List</p>	<p>Yes</p>

## Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
Cleaning Procedures	Custodians/Maintenance	Steve Andreassi and Building Principals	Small Group	CDC Guidelines	June 2020	Ongoing
Protective Gear	Custodians/Maintenance	Steve Andreassi and Building Principals	Small Group	CDC Guidelines	June 2020	Ongoing
Signage	Custodians/Maintenance and Secretaries	Steve Andreassi, Building Principals, and Trish Olkowski	Small Group	CDC Guidelines	June 2020	Ongoing
Social Distancing	Custodians/Maintenance Employees	Steve Andreassi and Building Principals	Small Group	CDC Guidelines	June 2020	Ongoing
Hygiene Practices for Students and Staff	Staff and Students	District Administration and Building Principals	Small and Large Group	CDC Guidelines and District Health and Safety Plan Materials	August 2020	Ongoing
Handling Sporting Activities for Recess and PE Classes	Staff and Students	Building Principals	Small Group	In class/classroom materials for PE teachers	August 2020	Ongoing

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
<b>Limiting the Sharing of Materials</b>	Teachers/Paraprofessionals	Building Principals	Small Group	CDC Guidelines and District Health and Safety Plan Materials	August 2020	Ongoing

### Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
<b>COVID-19 Communication: What to do if a student or staff member tells you they have COVID-19 or have been exposed to somebody who has COVID-19</b>	Faculty/Staff	Building Principals	One page overview document and a faculty/staff meeting discussion	August 2020	Ongoing
<b>COVID-19 Family Communications: Ongoing information and updates for parents and guardians</b>	Parents/Guardians	Building Principals and Eric Ritzert	Website, Emails, Alert Now (Blackboard Calls), District Facebook Page	August 2020	Ongoing
<b>Butler County Collaboration</b>	Butler County Health Care Professionals, commissioners, and LEAs	Eric Ritzert	Regular meetings to keep county informed	In process	Ongoing
<b>COVID-19 Student Communication</b>	Students	Faculty	All students will be reminded of excellent hygiene habits and steps they can take to remain healthy	August 2020	Ongoing
<b>COVID-19 Faculty and Staff Communication</b>	Faculty/Staff	Eric Ritzert and Building Principals	Emails, faculty/staff meetings	August 2020	Ongoing

## Health and Safety Plan Summary: Karns City Area School District

Anticipated Launch Date: July 1, 2020

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

### Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
* <b>Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</b>	Follow recommendations from CDC and provide staff with appropriate guidance and procedures and evaluate operations to make sure areas are being addressed as required.

### Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
* <b>Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</b>	<p><b>If school is in operation:</b></p> <p><b>District K-12:</b> Buildings will operate at full capacity. When appropriate, considerations for maintaining 6 feet of social distance throughout instructional and non-instructional settings will be used. Under the guidance of cleaning and sanitizing procedures, students and staff can resume class changes and the use of small group instructional practices. Scheduling changes must occur for any areas that exceed 250 occupants.</p> <p>At the secondary level, additional spaces will be used, in addition to the cafeteria for lunch. Groupings of less than 250 will be standard. Students will eat breakfast in their classrooms. Seats will be marked for social distancing, and face-to-face seating will be restricted. Directional markings will be utilized for one-way to limit face-to-face contact. Students</p>
* <b>Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</b>	
* <b>Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</b>	
* <b>Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</b>	

Requirement(s)	Strategies, Policies and Procedures
	<p>will verbally provide their pin numbers to cafeteria staff rather than entering it on the pin pad to eliminate that particular high-touch area.</p> <p>At the elementary level, cafeterias will be utilized for groupings of less than 250. Procedures and seating will be established to promote social distancing. Students will provide their pins verbally, rather than typing it on the key pad to eliminate that high—touch area. Breakfast will be eaten in classrooms.</p> <p>Handwashing will occur before and after lunch. Cafes will have 6-foot markings and traffic flow signs. Procedures for cleaning and sanitizing the café and/or classrooms will be established. Our food service provider is working to ensure we have the most effective and safe products to sanitize tables and other areas of the cafes.</p> <p>With regard to hygiene practices—At the high school, handwashing will be encouraged throughout the day. Hand sanitizer will be available as students enter/exit classrooms and the building. At the elementary, teachers and building principals will develop hand-washing schedules for all students and staff throughout the instructional day. Students will wash hands or use hand sanitizer when they enter and leave classrooms and the café. Handwashing will occur before and after lunch, breakfast, snacks, and restroom breaks. Hand-washing procedures will be reviewed daily.</p> <p>With regard to signage—CDC signage will be in highly visible locations throughout the district’s 3 facilities to promote CDC-recommended protective practices.</p> <p>Locker room use will be limited. Recess can occur while maintaining proper social distancing when possible. Physical education classes are encouraged to be outdoors when</p>



Requirement(s)	Strategies, Policies and Procedures
<p><b>Staggering the use of communal spaces and hallways</b></p>	<p>At the secondary level, directional markings will be added to the hallways. An adjusted bell schedule will be added by grade level if necessary.</p> <p>At the elementary level, scheduled movement of classes in the hallways and to the restroom will be developed by principals and teachers. When possible, one-way traffic patterns will be used. Students will eat in their classrooms for breakfast.</p>
<p><b>Adjusting transportation schedules and practices to create social distance between students</b></p>	<p>Parent pick-up/drop-off procedures are currently in place. Buses will stagger their release of students in the mornings.</p>
<p><b>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</b></p>	<p><b>When school is in operation</b> at the high school level, student desks should be cleaned between classes, when feasible. At the elementary level, student travel from classroom to classroom will be limited throughout the day. At both levels, staff, particularly SPED staff, will travel to specific classrooms for instructional purposes instead of having students come to them, when feasible. Small group pull-out at both levels will occur only when absolutely necessary. Special area instruction at the elementary level will take place in students' classrooms when feasible.</p>
<p><b>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</b></p>	<p>The district will maintain a section of its website for COVID-19 news that can be accessed at any time. As a result, parents will be able to communicate directly with their child's daycare facilities.</p>

Requirement(s)	Strategies, Policies and Procedures
Other social distancing and safety practices	Classrooms will not exceed 25 people, where feasible; everyone in the school will wear a mask or face covering, unless a specific health issue precludes one from doing so.

**Monitoring Student and Staff Health**

Requirement(s)	Strategies, Policies and Procedures
* Monitoring students and staff for symptoms and history of exposure	All district employees and students commit to completing a daily self-health check prior to coming/entering a school building. If an employee answers yes to any of the questions on this form, they should not report to work. However, employees and students should also practice common sense and distinguish COVID-19 symptoms from other pre-existing issues like allergies. Questions on the self-health check include COVID-19 symptoms, exposure to others with COVID-19 symptoms, and air travel. If students or employees travel out of state to what PA considers a COVID-19 hotspot, it is recommended they quarantine for 14 days if they are experiencing COVID-related symptoms.
* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure	<p>If, at any point during the school day, an employee or student is sick, with COVID-related symptoms, they will be assessed by the nurse and asked to isolate in a designated area within the nurse's office until they can go home.</p> <p>Students have the option to select from a traditional in-person learning environment or an online instructional environment when school is in full operation.</p> <p>If an employee or student has been exposed to an individual who has tested positive for COVID-19, the PA DOH is to contact</p>



Requirement(s)	Strategies, Policies and Procedures
<p><b>* Returning isolated or quarantined staff, students, or visitors to school</b></p>	<p>said employee or student, as well as the school district, to conduct contact tracing. If the DOH determines an individual is a close contact, the DOH will ask that individual to quarantine from the date of first contact with the COVID-positive individual.</p> <p>Employees who have tested positive for COVID-19 are strongly encouraged to self-report their diagnosis to their building administrator. They may return to work once they are cleared by their doctor to return. Return to work will be based on the most up-to-date CDC guidelines.</p> <p>Designated spaces in each of the district's 3 buildings will be used to isolate faculty, staff, and students exhibiting symptoms of COVID-19.</p>
<p><b>Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</b></p>	<p>Employees who have tested positive for COVID-19 may return to work once they have been cleared by their doctor to return. A doctor's release is required prior to the return to work. Any faculty, staff, or student who has tested positive for COVID-19 must submit a doctor's release prior to returning to school.</p> <p>Anyone who has tested positive for COVID-19 must submit a doctor's release prior to returning to school.</p> <p>The district has dedicated a section of its website to COVID-19 updates. This will be maintained and kept up-to-date. Additionally, pop-up alerts will be added to the website when necessary, to reveal pertinent and breaking news regarding COVID-19.</p> <p>Mass communication will be utilized using Blackboard Connect; this will enable mass calling, text, and email.</p>

Requirement(s)	Strategies, Policies and Procedures
	<p>The district will also maintain a Facebook page to share pertinent information.</p> <p>When necessary, the district will ask Butler Eagle (newspaper) and Inside Butler County (website) to share pertinent COVID-19 information.</p>

**Other Considerations for Students and Staff**

Requirement(s)	Strategies, Policies and Procedures
<p>* Protecting students and staff at higher risk for severe illness</p>	<p>A variety of leave options will be explored and shared with employees, including FFCRA, FMLA, paid illness leave, sabbatical leave, and optional leaves of absences. Employees are encouraged to discuss their leave options with business office personnel.</p>
<p>* Use of face coverings (masks or face shields) by all staff</p>	<p>Faculty and staff are required to wear masks/face coverings <b>at all times, unless otherwise noted by PDE and DOH.</b></p> <p>Each building will determine an isolation space for anyone displaying COVID-19 symptoms. School teams will work with parents and other members of IEP/504 teams to determine if alternate programming needs to be created. The LEA will follow regular protocols for safety contracts, referrals to PA Childline, and County CYS referrals.</p>

Requirement(s)	Strategies, Policies and Procedures
<p><b>* Use of face coverings (masks or face shields) by older students (as appropriate)</b></p>	<p>The district will work to redefine roles and responsibilities to meet the needs defined in this plan as issues arise.</p> <p>Masks/face coverings must be worn at all times, unless otherwise indicated by PDE or the DOH.</p>
<p><b>Unique safety protocols for students with complex needs or other vulnerable individuals</b></p>	<p>The nurse will coordinate with families of students with complex health needs to determine the best healthcare plans; additionally, an online instructional model is available for these students.</p>
<p><b>Strategic deployment of staff</b></p>	<p>Employees will offer online and in-person instruction.</p>

**PDE and DOH Recommendations for Schools Following Positive COVID Identification**

<p><b><u>Level of Community Transmission in the County</u></b></p>	<p><b>Number of Cases of COVID-19 Within a 14-day period:</b></p> <p>1 student or 1 staff</p>	<p><b>Number of Cases of COVID-19 Within a 14-day period:</b></p> <p>2-4 students/staff in same school building  <b>OR</b>                      &lt;5% of total number of students/staff in a school building are cases  <b>OR</b>                      Multiple school buildings with individual cases who are not household contacts</p>	<p><b>Number of Cases of COVID-19 Within a 14-day period:</b></p> <p>5+ students/staff in same school building  <b>OR</b>                      ≥5% of total number of students/ staff in a school building are cases  <b>OR</b>                      Multiple school buildings with 2-4 cases who are not household contacts</p>
<p><b>Low</b></p>	<ul style="list-style-type: none"> <li>• School does not need to close</li> <li>• Clean area(s) where case spent time</li> <li>• Public health staff will direct close contacts to quarantine</li> </ul>	<ul style="list-style-type: none"> <li>• Close school(s) for 3-5 days*</li> <li>• Clean area(s) where cases spent time</li> <li>• Public health staff will direct close contacts to quarantine</li> </ul>	<ul style="list-style-type: none"> <li>• Close school(s) for 14 days*</li> <li>• Clean entire school(s)</li> <li>• Public health staff will direct close contacts to quarantine</li> </ul>

<b>Moderate</b>	<ul style="list-style-type: none"> <li>• School does not need to close</li> <li>• Clean area(s) where case spent time</li> <li>• Public health staff will direct close contacts to quarantine</li> </ul>	<ul style="list-style-type: none"> <li>• Close school(s) for 5-7 days*</li> <li>• Clean area(s) where cases spent time</li> <li>• Public health staff will direct close contacts to quarantine</li> </ul>	<ul style="list-style-type: none"> <li>• Close school(s) for 14 days*</li> <li>• Clean entire school(s)</li> <li>• Public health staff will direct close contacts to quarantine</li> </ul>
<b>Substantial</b>	<p><u>DOH and PDE recommend a Full Remote Learning Model for all schools in counties with substantial level of community transmission</u></p>	<p><u>DOH and PDE recommend a Full Remote Learning Model for all schools in counties with substantial level of community transmission</u></p>	<p><u>DOH and PDE recommend a Full Remote Learning Model for all schools in counties with substantial level of community transmission</u></p>

*\*When an entire school is recommended to close, lengths of closure time will vary by level of community transmission and number of cases. This allows public health staff the necessary time to complete case investigations and contact tracing, and to provide schools with other appropriate public health advice like cleaning and disinfecting.*

## Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **Karns City Area School District** revised, reviewed, and approved the Phased School Reopening Health and Safety Plan on July 20, 2020.

The plan was approved by a vote of:

8 Yes

0 No

Revised and Affirmed on: Monday, **November 9, 2020**

By:

  
\_\_\_\_\_  
(Signature\* of Board President)

Matt Bishop  
\_\_\_\_\_  
(Print Name of Board President)

\*Electronic signatures on this document are acceptable using one of the two methods detailed below.

**Option A:** The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

**Option B:** If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.



## COVID-19

### EMPLOYEE DAILY SELF-HEALTH CHECK (Appendix A)

<p><b>Complete the self-check below daily prior to reporting to work.</b></p> <p><b>If the answer is YES to any of the questions below, it may be necessary for you to stay at home if you have COVID-19 symptoms.</b></p> <p><b>*If you answer "Yes" to some of the questions, but do not have COVID-19 symptoms, you may report to work.</b></p>	
1. Are you experiencing, or have you experienced in the past 14 days, any of the following symptoms, outside of symptoms you may experience as a result of a pre-existing condition (e.g., asthma, allergies, etc.)	
Fever (100.4 F or greater)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Cough	Yes <input type="checkbox"/> No <input type="checkbox"/>
Shortness of breath or difficulty breathing	Yes <input type="checkbox"/> No <input type="checkbox"/>
Runny or stuffy nose	Yes <input type="checkbox"/> No <input type="checkbox"/>
Sore throat	Yes <input type="checkbox"/> No <input type="checkbox"/>
New loss of taste or smell	Yes <input type="checkbox"/> No <input type="checkbox"/>
Chills	Yes <input type="checkbox"/> No <input type="checkbox"/>
Head or muscle aches	Yes <input type="checkbox"/> No <input type="checkbox"/>
Nausea, diarrhea, vomiting	Yes <input type="checkbox"/> No <input type="checkbox"/>
Excessive fatigue	Yes <input type="checkbox"/> No <input type="checkbox"/>
2. In the past 14 days, have you been in close proximity to anyone who was experiencing any of the above symptoms or has experienced any of the above symptoms since your contact?*	
Yes <input type="checkbox"/> No <input type="checkbox"/>	
3. In the past 14 days, have you been in close proximity to anyone who has tested positive for COVID-19?***	
Yes <input type="checkbox"/> No <input type="checkbox"/>	
4. Have you been tested for COVID-19 and are waiting to receive test results?	
Yes <input type="checkbox"/> No <input type="checkbox"/> (If Yes, but you don't have symptoms, you can report to work)	
5. Have you tested positive for COVID-19, or are you presumptively positive for COVID-19 based on your health care provider's assessment or your symptoms?	
Yes <input type="checkbox"/> No <input type="checkbox"/> (If Yes, you should stay at home)	
6. In the past 14 days, have you been on a commercial flight or traveled outside of the United States?*	
Yes <input type="checkbox"/> No <input type="checkbox"/>	
7. In the past 14 days, have you been in close proximity to anyone who has been on a commercial flight or traveled outside of the United States?*	
Yes <input type="checkbox"/> No <input type="checkbox"/>	

\* Example – If you answer "Yes" to questions 2, 6, and 7, but you do not have COVID symptoms, you may report to work.

\*\* Close contacts (persons within 6 feet for 15 minutes of a positive case) must quarantine, per the Dept. of Health.



Karns City Area School District

**Summer Procedure/Protocol for Taking Temperatures  
Appendix B**

- Each employee should take their temperature prior to reporting to work. If their temperature is at or greater than 100.4, they should not report to work.
- Students, faculty, and staff will have their temperatures taken if they present with COVID-related symptoms, particularly a fever.
- If, after taking temperature upon arrival, the temperature is at or greater than 100.4, as measured by the non-contact thermometer, it may be necessary to send the student, faculty, or staff member home.
- The employee will need to follow up with their doctor at that time.
- The employee may need to be cleared by their doctor with a written release before returning to work.

*\*\*Factors that affect non-contact temperatures: sweating, large amounts of make-up, air blowing across forehead, hats, bangs, bandanas, headband*





## KARNS CITY AREA SCHOOL DISTRICT

### (Appendix C)

<p style="text-align: center;"><b>Please review the questions below.</b> <b>If your answer is YES to any of these questions, please do not enter our buildings.</b></p>
<p>1. Are you experiencing, or have you experienced in the past 14 days, any of the following symptoms? (Please take your temperature before you answer this question.)</p> <ul style="list-style-type: none"><li>• Fever (100.4 F or greater as measured by an oral thermometer)</li><li>• Cough</li><li>• Shortness of breath or difficulty breathing</li><li>• Runny or stuffy nose</li><li>• Sore throat</li><li>• New loss of taste or smell</li><li>• Chills</li><li>• Head or muscle aches</li><li>• Nausea, diarrhea, vomiting</li><li>• Excessive fatigue</li></ul>
<p>2. In the past 14 days, have you been in close proximity to anyone who was experiencing any of the above symptoms or has experienced any of the above symptoms since your contact?</p>
<p>3. In the past 14 days, have you been in close proximity to anyone who has tested positive for COVID-19?</p>
<p>4. Have you been tested for COVID-19 and are waiting to receive test results?</p>
<p>5. Have you tested positive for COVID-19, or are you presumptively positive for COVID-19 based on your health care provider's assessment or your symptoms?</p>
<p>6. In the past 14 days, have you been on a commercial flight or traveled outside of the United States?</p>
<p>7. In the past 14 days, have you been in close proximity to anyone who has been on a commercial flight or traveled outside of the United States?</p>

## COVID-19 Touchpoint Cleaning – Karns City Area School District (Appendix D)

### **The Purpose:**

To deep clean and disinfect all possible touch points in the school's personal and public spaces, with the goal of eradicating the coronavirus (Covid-19). This level of cleaning follows CDC recommendations.

### **The Process:**

**Disinfecting Wiping of Smooth Surfaces: Keep in mind that a dirty surface cannot be disinfected, dirty includes finger oils.**

- Disinfectant solution is mixed to a ratio for District disinfecting/sanitizing.
- Using clean microfiber rags, Ready To Use (RTU) disinfectant solution is sprayed to wet rag or, the solution may be dispensed into a bucket, but do not over saturate rag so that it would drip when rung out.
- Rag is wiped over surfaces so that the surface is visibly wet, but not pooled with water.
- Electronic devices such as keyboards will be tilted on their sides, or upside down, to prevent any chemicals from possibly dripping or running into device.
- The surface must remain damp and then dry through the evaporative process.
- Rags are changed out frequently.
- No cross contamination of rags from restrooms to other office areas.
- The rags need to hang out to dry after use.

### **Disinfecting Upholstery or Carpeting:**

- Disinfectant solution is mixed to a ratio for District cleaning and mist sprayed onto fabric chair backs and seats, fabric walls and partitions, and carpets (the amount of misted disinfectant should lightly sit on top of surface and dry through the natural evaporative process).

### **Personal Protective Equipment:**

- Personal protective equipment (PPE) includes gloves, face masks and protective eye wear and protective clothing will be used when needed.

### **Education & Training:**

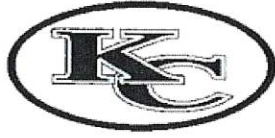
- Staff will have been onsite trained and have received training in Exposure Incidents, Personal Protective Equipment, Work Practice Controls, Occupational Exposures, Transmittable Diseases, If Exposure Occurs, Cleaning Blood and Bodily Fluids. Educational documentation, checklists and wall signage will be included.

### **Scope of Services to Be Disinfected (shall include, but not be limited to):**

- Doors: Doorknobs and 3-foot circumference around knob on both sides of
- Door and surrounding edge.
- Desk side cabinets: drawer faces, handles, knobs
- File cabinets: drawer faces, handles, knobs, tops
- Desks (all cleared surfaces)
- Telephones

- Pencil sharpeners
- Student desks and chairs. Underside of chairs on side edges.
- Classroom sinks and handles
- Conference room tables
- Conference room chairs (non-fabric): arm rests, seat, back (both sides),
- Swivel/tilt handles
- Conference room chairs (fabric): arm rests, seat, back (both sides),
- Swivel/tilt handles. Fabric to be mist disinfected
- Office desk chair: arm rests, seat, back (both sides), swivel/tilt handles
- Light switches and cover plates
- Blind lift cords & Strings, wand handles
- Trash and recycling receptacles (top 6" exterior surround)
- Drinking fountains, faucets and push bars
- Elevators (Interior walls, doors, buttons)
- Signs (braille) and security card readers
- Locker rooms: Showers, Restroom, Light switches
- Stairways: Handrails, Steps, Door handles, Window ledges
- Hallways, Light switches, Door handles and panic bars, Window handles, Furniture, Handrails
- Kitchen/break rooms:
  - o Sink and faucet
  - o Refrigerator and dishwasher doors and handles
  - o Coffee makers, toasters and other appliances
  - o Countertops
  - o Cabinet faces and handles
  - o Tables & chairs
  - o Trash receptacles
- Restrooms:
  - o Urinals, toilets and seats
  - o Sinks, handles, bowls, etc.
  - o Soap dispensers
  - o Paper towel dispensers
  - o Air dryers
  - o Toilet papers dispensers
  - o Shelves
  - o ETC.

NOTE: THIS LIST IS NOT INCLUSIVE, OTHER HIGH TOUCH OBJECTS (HTO) WILL NEED TO BE ADDRESSED LOCALLY PER SCHOOL



COVID-19

PARENT/STUDENT DAILY SELF-HEALTH CHECK (Appendix E)

<p><b>Complete the self-check below daily prior to reporting to school.</b>  <b>If the answer is YES to any of the questions below, it may be necessary for you to stay at home if you have COVID-19 symptoms.</b>  <b>*If you answer "Yes" to some of the questions, but do not have COVID-19 symptoms, you may report to school.</b></p>	
<p>1. Are you experiencing, or have you experienced in the past 14 days, any of the following symptoms, outside of symptoms you may experience as a result of a pre-existing condition (e.g., asthma, allergies, etc.)</p>	
Fever (100.4 F or greater)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Cough	Yes <input type="checkbox"/> No <input type="checkbox"/>
Shortness of breath or difficulty breathing	Yes <input type="checkbox"/> No <input type="checkbox"/>
Runny or stuffy nose	Yes <input type="checkbox"/> No <input type="checkbox"/>
Sore throat	Yes <input type="checkbox"/> No <input type="checkbox"/>
New loss of taste or smell	Yes <input type="checkbox"/> No <input type="checkbox"/>
Chills	Yes <input type="checkbox"/> No <input type="checkbox"/>
Head or muscle aches	Yes <input type="checkbox"/> No <input type="checkbox"/>
Nausea, diarrhea, vomiting	Yes <input type="checkbox"/> No <input type="checkbox"/>
Excessive fatigue	Yes <input type="checkbox"/> No <input type="checkbox"/>
<p>2. In the past 14 days, have you been in close proximity to anyone who was experiencing any of the above symptoms or has experienced any of the above symptoms since your contact?*</p> <p style="text-align: center;">Yes <input type="checkbox"/> No <input type="checkbox"/></p>	
<p>3. In the past 14 days, have you been in close proximity to anyone who has tested positive for COVID-19?***</p> <p style="text-align: center;">Yes <input type="checkbox"/> No <input type="checkbox"/></p>	
<p>4. Have you been tested for COVID-19 and are waiting to receive test results?</p> <p style="text-align: center;">Yes <input type="checkbox"/> No <input type="checkbox"/> (If Yes, but you don't have symptoms, you can report to school)</p>	
<p>5. Have you tested positive for COVID-19, or are you presumptively positive for COVID-19 based on your health care provider's assessment or your symptoms?</p> <p style="text-align: center;">Yes <input type="checkbox"/> No <input type="checkbox"/> (If Yes, you should stay at home)</p>	
<p>6. In the past 14 days, have you been on a commercial flight or traveled outside of the United States?*</p> <p style="text-align: center;">Yes <input type="checkbox"/> No <input type="checkbox"/></p>	
<p>7. In the past 14 days, have you been in close proximity to anyone who has been on a commercial flight or traveled outside of the United States?*</p> <p style="text-align: center;">Yes <input type="checkbox"/> No <input type="checkbox"/></p>	

\* Example – If you answer "Yes" to questions 2, 6, and 7, but you do not have COVID symptoms, you may report to school.

\*\* Close contacts (persons within 6 feet for 15 minutes of a positive case) must quarantine, per the Dept. of Health.

## **Karns City Area School District Athletics Health and Safety Plan (Appendix F)**

This guidance is preliminary; as more public health information is available, the administration may work with impacted entities to release further guidance which could impact fall, winter, or spring seasons.

### **INTRODUCTION**

The COVID-19 pandemic has presented athletics across the world with a myriad of challenges. The COVID-19 virus is a highly contagious illness that primarily attacks the upper respiratory system. The virus that causes COVID-19 can infect people of all ages. Research from the Centers for Disease Control, among others, has found that while children do get infected by COVID-19, relatively few children with COVID-19 are hospitalized. However, some severe outcomes have been reported in children, and a child with a mild or even asymptomatic case of COVID-19 can spread the infection to others who may be far more vulnerable. While it is not possible to eliminate all risk of furthering the spread of COVID-19, the current science suggests there are many steps schools can take to reduce the risks to students, coaches, and their families.

### **RECOMMENDATIONS**

#### Recommendations for Junior and Senior High Athletics

1. Athletes, Coaches, and Staff will undergo a COVID- 19 health screening prior to any practice, event, or team meeting. The purpose is to check for signs and symptoms of COVID-19. The screenings could range from a verbal/written questionnaire to a temperature check. Temperatures at 100.4 or higher will be sent home.
2. Promote healthy hygiene practices such as hand washing (20 seconds with warm water and soap) and employees, when not able to socially distance from athletes, will utilize either a face shield or mask. (Face coverings are recommended to help decrease potential exposure to COVID-19 respiratory droplets by an infected individual. Face Coverings will not be used for athletes while practicing or competing.) Hand Sanitizer will be available for team use as resources allow.
3. Intensify cleaning, disinfection, and ventilation in all facilities
4. Encourage social distancing through increased spacing, small groups, and limited mixing between groups, if feasible
5. Educate Athletes, Coaches, and Staff on health and safety protocols
6. Anyone who is sick must stay home
7. Plan in place if a student or employee gets sick
8. Regularly communicate and monitor developments with local authorities, employees, and families regarding cases, exposures, and updates to policies and procedures

9. Athletes and Coaches MUST provide their own water bottle for hydration. Water bottles must not be shared.
10. Whenever possible, equipment and other personal items should be separated and not shared. If equipment must be shared, all equipment should be properly disinfected as appropriate.
11. PPE (gloves, masks, eye protection) will be used as needed and situations warrant, or determined by local/state governments.
12. Identify Staff and students who may be at a higher risk of severe illness from COVID-19 due to underlying medical conditions.(See - CDC “People Who are at a Higher Risk for Severe Illness”)
13. Concession stands or other food must adhere to the Guidance for Businesses in the Restaurant Industry.

## **CLASSIFICATION OF SPORTS**

**High Risk:** Sports that involve close, sustained contact between participants, lack of significant protective barriers, and high probability that respiratory particles will be transmitted between participants. Examples: football, cheerleading (stunts), dance

**Moderate Risk:** Sports that involve close, sustained contact, but with protective equipment in place that may reduce the likelihood of respiratory particle transmission between participants OR intermittent close contact OR group sports that use equipment that can't be cleaned between participants. Examples: basketball, volleyball, baseball, softball, soccer, pole vault, high jump, long jump, 7 on 7 football

**Low Risk:** Sports that can be done with social distancing or individually with no sharing of equipment or the ability to clean the equipment between uses by competitors. Examples: running events, cross country, throwing events, golf, weightlifting, sideline cheer

\*\* High/Moderate Risk Sports may move to a Low risk category with non-contact modifications. Team Activities should be limited to individual skill development drills that maintain social distancing.

### **Level 1 School-Wide Remote Learning**

Team Activities: No In-person gatherings allowed, Athletes and Coaches may communicate via online meetings (zoom, google meet, etc.), unless otherwise determined by the administration and/or board of directors (this decision will be made based on the number of positive tests on an individual team). Athletes may participate in individual home workouts including strength and conditioning.

### **Level 2 Hybrid or In-Person Learning**

Team activities may include: basketball, volleyball, baseball, softball, soccer, pole vault, high jump, long jump, 7 on 7 football, etc.

#### **Pre-workout/Contest Screening:**

- Any person who has COVID-19 symptoms should not be allowed to participate in practice/games. Parents will be asked to come to the school to pick up their athletes. Employees will be asked to go home.
- COVID-19 Screenings (Questionnaire and Temperature Checks may continue as per State and Local government recommendations)
- Individual screenings will be conducted for any coach or student who has traveled out of the state in the past 14 days
- Team attendance should be recorded

#### **Limitations on Gatherings:**

- When not directly participating in practices or contests, social distancing should be considered and applied when able
- Coaches are required to wear face masks/face coverings when working in close proximity to others (within 6 feet). Coaches are encouraged to wear face masks/face coverings when not working in close proximity to others (more than 6 feet away).

#### **Facilities Cleaning:**

- Adequate cleaning schedules should be created and implemented for all athletic facilities to mitigate any communicable disease
- Athletic Facilities should be cleaned prior to arrival and post workouts and team gatherings, high touch areas should be cleaned more often
- Weight Room Equipment should be wiped down after use
- Appropriate clothing/shoes should be worn at all times in the weight room to minimize sweat from transmitting onto equipment surface

### **Physical Activity and Athletic Equipment:**

- Low, Moderate, and High Risk practices and competitions may begin (as per State, Local, and PIAA Guidelines)
- Students should refrain from sharing clothing/towels and should be washed after each practice, including pinnies.
- Athletic equipment that may be used by multiple individuals (balls, shields, tackling dummies, shot put, discus, pole vault, etc.) should be cleaned intermittently during practice and events as deemed necessary
- Hand Sanitizer should be used periodically as resources allow
- Spotters for maximum weight lifts should be stationed at each end of the bar

### **Hydration:**

- Students **MUST** bring their own water bottle. Water bottles must not be shared.
- Hydration Stations may be used by a coach to fill bottles but **MUST** be cleaned after every practice/event.

## **OTHER RECOMMENDATIONS**

### **Transportation:**

Modifications for student/coach transportation to and from athletic events may be necessary.

This may include:

- Reducing the number of students/coaches on a bus/van
- Using hand sanitizer upon boarding a bus/van
- Social distancing on a bus

These potential modifications will be determined by the school district, bus companies, Department of Education, State and Local governments.

### **Social Distancing during Contests/Events/Activities**

- Sidelines/Bench – appropriate social distancing will need to be maintained on sidelines/bench during contests and events, as deemed necessary by the school, PIAA, state and local governments. Consider using tape or paint as a guide for students and coaches.

### **Who should be allowed at events?**

Group people into tiers from essential to non-essential and decide which will be allowed at an event:



1. Tier 1 (Essential) – Athletes, coaches, officials, event staff, medical staff, security
2. Tier 2 (Preferred) – Media
3. Tier 3 (Non-essential) – Spectators, vendors
  - Only Tier 1 and 2 personnel will be allowed to attend events until state/local governments lift restrictions on mass gatherings.
  - Changes to seating capacity and social distancing may be necessary for each venue facility and will be determined as more recommendations are released by the local/state/federal governments.

#### **Overnight/Out of State Events/ Events in COVID-19 Hot Spots**

- The Karns City Area School District will evaluate each event and follow all local/state government guidelines on a case by case basis. Every consideration will be taken as to not expose students to unnecessary or potential high risk exposure.

#### **POSITIVE CASES AND COACHES, STAFF, OR ATHLETES SHOWING COVID-19 SYMPTOMS**

##### **What are the signs and symptoms of COVID-19?**

Symptoms may appear 2-14 days after exposure to the virus. The symptoms may range from mild to severe. (See CDC Fact Sheet in Appendix). Symptoms may include:

- Fever or chills (100.4 or High)
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore Throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

##### **What to do if you are sick?**

- If you are sick with COVID-19 or think you are infected with the virus, **STAY AT HOME**. It is essential that you take steps to help prevent the disease from spreading to people in your home or community. If you think you have been exposed to COVID-19 and develop a fever and symptoms, call your healthcare provider for medical advice.

- Notify the school immediately (principal, athletic director, athletic trainer, coach)
- It will be determined if others who may have been exposed (students, coaches, staff) need to be notified, isolated, and/or monitored for symptoms
- If a Positive case of COVID-19 is Diagnosed Contact Tracing will be implemented with the assistance of local health professionals and the CDC/PA DOH. See Information in Appendix.

**What to do if a student or staff become ill with COVID-19 symptoms during practice, event, or during transportation to or from an event?**

- Every effort will be made to isolate the ill individual from others, until the student or staff member can leave the school or event
- If student, parent/guardian will be contacted immediately, and arrangements will be made for the student to be picked up
- Ill individual will be asked to contact their physician or appropriate healthcare professional for direction

**Return of student or staff to athletics following a COVID-19 diagnosis?**

- Student or staff should have medical clearance from their physician or appropriate healthcare professional, determined to be non-contagious, fever free (without fever-reducing medicine), improvement in respiratory symptoms (cough, shortness of breath), no vomiting or diarrhea.

**EDUCATION**

Staff, Coaches, Parents and Athletes will be educated on the following (through posters, flyers, meetings, emails, phone calls):

- COVID-19 signs and symptoms
- Proper ways to limit exposure to COVID-19 (hand washing, cough in your elbow, disinfecting touched surfaces, social distancing, avoid touching eyes, nose, face and mouth, no spitting, gum chewing, etc.)
- No Handshakes/Celebrations (high fives, fist/elbow bumps, chest bumps, hugging), etc.
- The content of this Return to Sport Guidelines Document
- Any pertinent COVID-19 information released by state/local governments, NFHS, and PIAA.
- Students should come dressed for activity
- Limit indoor activities and the areas used. Locker room use is not permitted and facility showers cannot be used during voluntary summer workouts

- Student athletes should remain with their assigned groups during each workout and during daily workouts to limit the number of people they come in contact with.
- No students allowed in training areas without the presence of an athletic trainer

Prior to practicing, each individual head coach will meet with the athletic director and/or principals to review appropriate information.

**APPENDIX**

## Karns City Area School District Athlete and Staff COVID-19 Screening

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Grade: \_\_\_\_\_ Sports: \_\_\_\_\_

Students/Coaches should self-report as deemed necessary prior to each practice/event.

Temperature may be taken as needed. The other symptoms should be marked as “N” – NO or “Y” Yes answers.

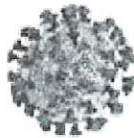
\*Cough and sore throat not associated with a pre-existing condition such as asthma or allergies

\*\*Exposed to Covid includes close contact (within 6 feet for more than 10 minutes without PPE) with someone who is currently sick with suspected or confirmed COVID-19.

If any responses are “YES”, students will NOT be allowed to practice or compete, and will be asked to leave school grounds. Temperatures at 100.4 or higher will be sent home. Parents/Guardians will be notified.



# What you should know about COVID-19 to protect yourself and others



## Know about COVID-19

- Coronavirus (COVID-19) is an illness caused by a virus that can spread from person to person.
- The virus that causes COVID-19 is a new coronavirus that has spread throughout the world.
- COVID-19 symptoms can range from mild (or no symptoms) to severe illness.



## Know how COVID-19 is spread

- You can become infected by coming into close contact (about 6 feet or two arm lengths) with a person who has COVID-19. COVID-19 is primarily spread from person to person.
- You can become infected from respiratory droplets when an infected person coughs, sneezes, or talks.
- You may also be able to get it by touching a surface or object that has the virus on it, and then by touching your mouth, nose, or eyes.



## Protect yourself and others from COVID-19

- There is currently no vaccine to protect against COVID-19. The best way to protect yourself is to avoid being exposed to the virus that causes COVID-19.
- Stay home as much as possible and avoid close contact with others.
- Wear a cloth face covering that covers your nose and mouth in public settings.
- Clean and disinfect frequently touched surfaces.
- Wash your hands often with soap and water for at least 20 seconds, or use an alcohol-based hand sanitizer that contains at least 60% alcohol.



## Practice social distancing

- Buy groceries and medicine, go to the doctor, and complete banking activities online when possible.
- If you must go in person, stay at least 6 feet away from others and disinfect items you must touch.
- Get deliveries and takeout, and limit in-person contact as much as possible.



## Prevent the spread of COVID-19 if you are sick

- Stay home if you are sick, except to get medical care.
- Avoid public transportation, ride-sharing, or taxis.
- Separate yourself from other people and pets in your home.
- There is no specific treatment for COVID-19, but you can seek medical care to help relieve your symptoms.
- If you need medical attention, call ahead.



## Know your risk for severe illness

- Everyone is at risk of getting COVID-19.
- Older adults and people of any age who have serious underlying medical conditions may be at higher risk for more severe illness.



117021 09/10/20

[cdc.gov/coronavirus](https://cdc.gov/coronavirus)



# What is contact tracing?

## BACKGROUND

Contact tracing is the process of reaching out to anyone who came into close contact with an individual who is positive for COVID-19. Contact tracing helps monitor close contacts for symptoms and to determine if they need to be tested. Contact tracing is a key strategy for preventing the further spread of infectious diseases such as COVID-19.

## WHAT DOES THIS PROCESS LOOK LIKE?

- In contact tracing, public health staff work with a case to help them recall everyone they have had close contact with during the time they were infectious.
- Public health staff then inform individuals who have had close contact (e.g. “close contacts”) that they have potentially been exposed to COVID-19. Close contacts are only told that they may have been exposed to someone who has COVID-19; they are not told who may have exposed them.
- Close contacts are given education, information and support so they understand their risk. They receive information on what they should do to separate themselves from others who have not been exposed, how to monitor themselves for illness, and are made aware that they could possibly spread the infection to others, even if they do not feel sick.
- Close contacts will be asked to quarantine themselves and are encouraged to stay home and maintain social distancing through the end of their infectious period, which is about 14 days, in case they become sick. They should monitor themselves by checking their temperature twice a day and watch for any other symptoms of COVID-19. Public health staff will check in with these contacts to make sure they are self-monitoring and have not developed symptoms.
- If a close contact develops symptoms, they should isolate themselves and let public health staff know. The close contact will be evaluated to see if they need medical care. A test may be necessary unless the individual is already in a household or long-term care facility with a confirmed case, then the close contact would be considered a probable case without a test.

## WHAT TERMS SHOULD I KNOW WHEN IT COMES TO CONTACT TRACING?

- A **case** is a patient who has been diagnosed with COVID-19. A case should isolate themselves, meaning they should stay away from other people who are not sick to avoid spreading the illness.
- A **close contact** is an individual who had close contact with a case while the case was infectious. A close contact should quarantine themselves, meaning they should stay at home to limit community exposure and self-monitor for symptoms.
- A **contact of a close contact** is an individual who had or continues to have contact with a close contact. A contact of a close contact should take all regular preventative actions, like washing hands, covering coughs and sneezes, and cleaning surfaces frequently. A contact of a close contact should be alert for symptoms.



## **Karns City Area School District**

### **Participation Waiver for Communicable Diseases Including COVID-19**

The COVID-19 pandemic has presented athletics across the world with a myriad of challenges concerning this highly contagious illness that primarily attacks the upper respiratory system. Some severe outcomes have been reported in children, and a child with a mild or even asymptomatic case of COVID-19 can spread the infection to others who may be far more vulnerable.

While it is not possible to eliminate all risk of furthering the spread of COVID-19, the Karns City Area School District will take necessary precautions and comply with guidelines from the federal, state, and local governments, CDC, PA DOH, as well as the NFHS and PIAA, to reduce the risks to students, coaches, and their families. As knowledge regarding COVID-19 is constantly changing, Karns City Area School District reserves the right to adjust and implement precautionary methods as necessary to decrease the risk of exposure for our staff, students, and spectators. Some precautionary methods in the Karns City Area School District Athletics Health and Safety Plan include but may not be limited to:

1. Health screenings prior to any practice, event, or team meeting with participation in the activities being limited and/or prohibited where an individual displays positive responses or symptoms.
2. Encourage social distancing and promote healthy hygiene practices such as hand washing, using hand sanitizer, etc.
3. Intensify cleaning, disinfection, and ventilation in all facilities.
4. Educate Athletes, Coaches, and Staff on health and safety protocols.
5. Require Athletes and Coaches to provide their own water bottle for hydration.

By signing this form, the undersigned voluntarily agree to the following Waiver and release of liability. The undersigned agree to release and discharge all claims for ourselves, our heirs, and as a parent or legal guardian for the Student named below, against the Karns City Area School District, its Board of Directors, successors, assigns, officers, agents, employees, and volunteers and will hold them harmless from any and all liability or demands for personal injury, psychological injury, sickness, death, or claims resulting from personal injury or property damage, of any nature whatsoever which may be incurred by the Student or the undersigned

relating to or as a result of the Student's participation in athletic programs, events, and activities during the COVID-19 pandemic.

The undersigned acknowledge that participating in athletic programs, events, and activities may include a possible exposure to a communicable disease including but not limited to MRSA, influenza, and COVID-19. The undersigned further acknowledge that they are aware of the risks associated with COVID-19 and that certain vulnerable individuals may have greater health risks associated with exposure to COVID-19, including individuals with serious underlying health conditions such as, but not limited to: high blood pressure, chronic lung disease, diabetes, asthma, and those whose immune systems that are compromised by chemotherapy for cancer, and other conditions requiring such therapy. While particular recommendations and personal discipline may reduce the risks associated with participating in athletics during the COVID-19 pandemic, the risk of serious illness, medical complications and possible death does exist.

We knowingly and freely assume all such risks, both known and unknown, even if arising from the negligence of others, and assume full responsibility for Student's participation in athletics during the COVID-19 pandemic. We willingly agree to comply with the stated recommendations put forth by the Karns City Area School District to limit the exposure and spread of COVID-19 and other communicable diseases. We certify that Student is in good physical condition or believe Student to be in good physical condition and allow participation in this sport at our own risk.

Sport: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Student Athlete: \_\_\_\_\_

Date: \_\_\_\_\_

\*Parents/Guardians may request a full copy of the Karns City Area School District Athletics Health and Safety Plan. Contact Josh Williams, Athletic Director at [jwilliams@kcasdk12.org](mailto:jwilliams@kcasdk12.org)

\*Principal Michael Stimac is the primary point of contact for all questions related to COVID-19. He can be reached via email at [mstimac@kcasdk12.org](mailto:mstimac@kcasdk12.org) or by phone at 724-756-2030 x 1023.

**RESOURCES:**

NFHS: Guidance for Opening Up High School Athletics and Activities (per update on May 2020)

Centers for Disease Control and Prevention

Website: [cdc.gov/coronavirus/2019-ncov/index.html](https://www.cdc.gov/coronavirus/2019-ncov/index.html)

“What You Should Know About COVID-19 to Protect Yourself and Others”,

“Schools Decision Tree”

PA Department of Health

Website: [health.pa.gov](https://www.health.pa.gov)

“Coronavirus Symptoms”

“What is Contact Tracing”

“Phased Reopening Plan by Governor Wolf”

A Guide to Re-Entry to Athletics in Texas Secondary Schools

By Jamie Woodall, MPH, LAT, ATC, CPH and Josh Woodall Med, LAT, ATC

Guidance for All Sports Permitted to Operate During the COVID-19 Disaster Emergency to Ensure the Safety and Health of Employees, Athletes and the Public

<https://www.governor.pa.gov/covid-19/sports-guidance/>

<https://www.governor.pa.gov/covid-19/restaurant-industry-guidance/>

Hollidaysburg Area School District Athletic Department Resocialization of Sports Recommendations

Cumberland Valley School District Athletic Department Resocialization of Sports Recommendations

Brockway School District Return to Play Policy